

LIONS CLUBS INTERNATIONAL

**LIONS CLUB OF YANKALILLA &
DISTRICT**

Multiple District 201C2



INFORMATION BOOKLET

A GUIDE FOR NEW MEMBERS

FOREWORD

WELCOME TO THE FAMILY OF LIONS CLUBS INTERNATIONAL

This booklet is designed to assist you to become familiar with the traditions and functions of your Club and to help you to better serve your Club and the community.

We, as Lions, are very proud of the accomplishments of our International Association.

Lions Clubs International membership currently stands at approximately 1.4 million in 49,000 clubs in 200 countries and regions. During the year, individual Lions Clubs perform over 1,500 services each day in their local areas, bringing the Association to a level of service never before known.

Lions has evolved into the world's largest and most diverse service organization. Together, we know we can make a difference and together, we are proud to be changing the world we live in.

You name any humanitarian cause, and you can be sure, somewhere in Australia, or somewhere on this planet, Lions are doing it!

So next time somebody asks what do Lions do? Proudly tell them. We do more than just serve. We are part of the greatest humanitarian service force that has ever existed.



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THE HISTORY OF LIONS CLUBS INTERNATIONAL

Abbreviated History:

- 1917: Association Founded in Chicago, Illinois, USA on 7th June 1917 by businessman Melvin Jones.
- 1920: Association became International with the formation of the first club in Canada.
- 1925: Helen Keller challenges Lions to become her “Knights of the Blind” in the crusade against blindness.
- 1931: First Club in Latin America chartered.
- 1945: Association helps form the Non-Government Organisations’ (NGO) section of the United Nations.
- 1947: First Club in Australia chartered (Lions Club of Lismore NSW).
- 1948: First Club in Europe chartered.
- 1953: First Clubs in Asia and Africa chartered.
- 1957: Leo Clubs were established to provide youth with the opportunity for personal development through volunteering.
- 1968: Lions Clubs International Foundation (LCIF) is created.
- 1973: The Association welcomed its one millionth member.
- 1985: LCIF awards its first Major Catastrophe grant of US\$50,000 for earthquake relief in Mexico.
- 1987: First International Service Organization to admit female members.
- 1990: Campaign Sight First launched to help restore sight and prevent blindness on a global scale, impacting more than 488 million people since.
- 2005: Campaign Sight First II launched.
- 2017: Lions turn 100!

THE INTERNATIONAL ASSOCIATION

THE ASSOCIATION'S NAME:

The official name of the Association is "The International Association of Lions Clubs" or simply "Lions International"

MISSION STATEMENT:

To create and foster a spirit of understanding among all people for humanitarian needs by providing voluntary services through community involvement and international cooperation.

MOTTO: The Lions motto is "We Serve". It was adopted at the 1954 International Convention, after being selected from more than 6,000 suggestions from members worldwide.

SLOGAN: Liberty, Intelligence, Our Nation's Safety. It was adopted at the 1919 International Convention.

OFFICIAL COLOURS: Purple and gold were chosen when the Association was founded in 1917. The purple represents loyalty to country, friends, to oneself and to the integrity of mind and heart. It is the colour of strength, courage and dedication to a cause. Gold symbolises sincerity of purpose, liberality in judgment, purity in life and generosity in mind, heart and commitment to mankind.

OFFICIAL EMBLEM: The current Lion emblem logo was adopted in 1919. Today, Lions worldwide are recognised by it. It consists of a gold letter "L" on a circular purple (or blue) field. Bordering this is a circular gold area with 2 Lion profiles facing away from the centre. The Lions face both past and future - showing both pride of heritage and confidence in the future. The word "Lions" appears at the top and "International" at the bottom. Always wear your Lions emblem pin proudly and remember, since it is a registered trademark in most countries, it may never be used for commercial or fundraising purposes without prior permission from the legal division at International Headquarters.

INTERNATIONAL FELLOWSHIP AND UNDERSTANDING: It may appear that the language barrier may make this almost impossible. International understanding and friendship is a matter of spirit rather than language. Lions throughout the world communicate with one another through club activities that create and foster a spirit of understanding between peoples of the world and share the fellowship of the pin of service they all wear.

THE LIONS CLUBS PURPOSES AND ETHICS

The Lions Clubs International Purposes are a guide for the conduct of clubs and the Purposes for use in Australia may differ slightly to the International version.

The Lions Code of Ethics is a guide for the conduct of Lions members and provides us with a reminder of our obligations to each other and to our fellow citizens.

LIONS CLUBS INTERNATIONAL PURPOSES

(Australian Version)

TO CREATE and foster a spirit of understanding amongst the peoples of the world.

TO PROMOTE the principles of good government and good citizenship.

TO FUND and otherwise serve the civic, cultural, social, and moral welfare of the community.

TO ASSIST financially, culturally, socially and morally the disabled, disadvantaged and infirm of the community both directly and also indirectly.

TO UNITE the clubs in the bond of friendship, good fellowship, and mutual understanding.

TO PROVIDE a forum for the open discussion of all matters of public interest; provided however, that partisan politics and sectarian religion shall not be debated by club members.

TO ENCOURAGE service minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.

LIONS CODE OF ETHICS

TO SHOW my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.

TO SEEK success and demand all fair remuneration or profit as my just due, but to accept no profit or success at the price of my own self-respect lost, because of unfair advantage taken, or because of questionable acts on my part.

TO REMEMBER that in building up my own business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.

WHENEVER a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.

TO HOLD friendship as an end and not a means. To hold that true friendship exists not on account of service performed by one to another, but that true friendship demands nothing but accepts service in the spirit in which it is given.

ALWAYS bear in mind my obligations as a citizen to my nation, my state and my community and to give them my unswerving loyalty in word, act and deed. To give them freely of my time, labour and means.

TO AID others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.

TO BE CAREFUL with my criticism and liberal with my praise, to build up and not destroy.

THE ASSOCIATION STRUCTURE

HOW THE ASSOCIATION IS ORGANIZED:

The individual Lions Club is the most important unit of your association. As an individual, you belong to the Club. It is the Club that belongs to the Association. This means that when it comes time to elect International Officers and Directors, or to amend or change the International Constitution and by-laws, it is the club that casts the necessary votes through its authorised delegates. Every Lions Club in good standing is entitled to at least one delegate or alternate to vote at the International Convention, regardless of the number of members it has. Most clubs are entitled to more than one vote, since the constitution provides for one delegate and alternate for every 25 members or greater fraction thereof. Delegates are appointed by the Club's board of directors or elected by the membership. At the International Convention, the delegates elect the International Officers and directors who will act for them during the fiscal year (July 1-June 30)

AT INTERNATIONAL LEVEL:

INTERNATIONAL PRESIDENT

1st. VICE PRESIDENT ADMINISTRATIVE EXECUTIVE 2nd. VICE PRESIDENT

ASSOCIATION TREASURER IMMEDIATE PAST PRESIDENT

(EXECUTIVE COMMITTEE)

32 INTERNATIONAL DIRECTORS

INTERNATIONAL HEADQUARTERS: With a staff of approximately 290 full-time employees and located in Oak Brook, Illinois, USA the headquarters serves as the association's central administrative and information source. Eleven operating divisions divide the administrative responsibilities of International Headquarters. They are Club Supplies and Distribution, Convention, Information Technology, District and Club Administration, Executive Services, Extension and Membership, Finance, International Activities and Program Development, Leadership, Legal, Public relations and Production.

For more information visit the Lions Clubs International Website

@www.lionsclubs.org

STRUCTURE AT MULTIPLE DISTRICT LEVEL:

(Australia) When a district becomes too large, it is sub-divided along geopolitical lines to form 2 or more sub districts. Each sub-district is identified by its own letter and/or number. When there is more than one sub-district in a defined area, these districts form a 'multiple district'. Each multiple district has its own constitution, based on the standard form constitution provided by Lions Clubs International. These constitutions may be amended by a vote of the delegates to the multiple district convention, provided these amendments do not conflict with the provisions of the International Constitution or International Board Policies. Each multiple district supervises the administration of its own affairs, and may choose Officers, hold meetings, administer funds and authorise expenditures as provided in the multiple district constitution and by-laws.

MULTIPLE DISTRICT COUNCIL:

COUNCIL OF GOVERNORS:

19 District Governors and Council Chairperson (an immediate Past District Governor elected by the District Governors).

EXECUTIVE:

Council Chairperson; Executive Officer; Treasurer; Legal Officer.

MANAGEMENT GROUP:

Executive (as detailed above) plus the Managers of (a) Membership Services Committee (b) Youth and Community Projects Committee and (c) Marketing Committee. (Note: The Executive Officer is also Chairperson of the Administration Committee.) The Council currently meets 4 times during the Lions year, generally 3 times in Sydney and once at the national (MD) convention venue. These meetings determine policy, consider national projects and events, receive reports from the national committee managers, and deal with any business arising from district and multiple district conventions.

NATIONAL OFFICE:

The executive officer and staff of 6 manage the national office, situated in Newcastle NSW.

All club supplies, directories, Lion magazines, mints, cakes and administration matters are coordinated through this office

STRUCTURE AT DISTRICT LEVEL:

DISTRICTS: Within Australia Lions Clubs are part of a district, constitutionally a district is to comprise a minimum of 35 clubs that have a combined total of 1250 or more members.

DISTRICT GOVERNOR: The District Governor serves as the chief administrative officer for the district. He or she is elected to serve a one-year term at the district convention. The new governor takes office at the close of the international convention. The district governor's responsibilities include representing the association in the district, supervising district officers, representing the district on the council of governors, supervising the organization of new Lions clubs and presiding over district meetings. The District Governor will generally visit every club in the district at least once during his term of office.

VICE DISTRICT GOVERNORS: The Vice District Governors deputise for the Governor in order of precedence, work with Cabinet and have specific responsibilities with reference to Membership, Extension and Retention. They also monitor the health of Clubs. Both Vice District Governors familiarise themselves with the role of District Governor in order to progress to the position of District Governor.

CABINET SECRETARY: The cabinet secretary is appointed by the governor and assists the governor with the day-to-day administration of the district. Tasks include keeping records of the membership status of clubs and collating information on each club's activities, and handling all district correspondence, along with many other administrative and recording responsibilities.

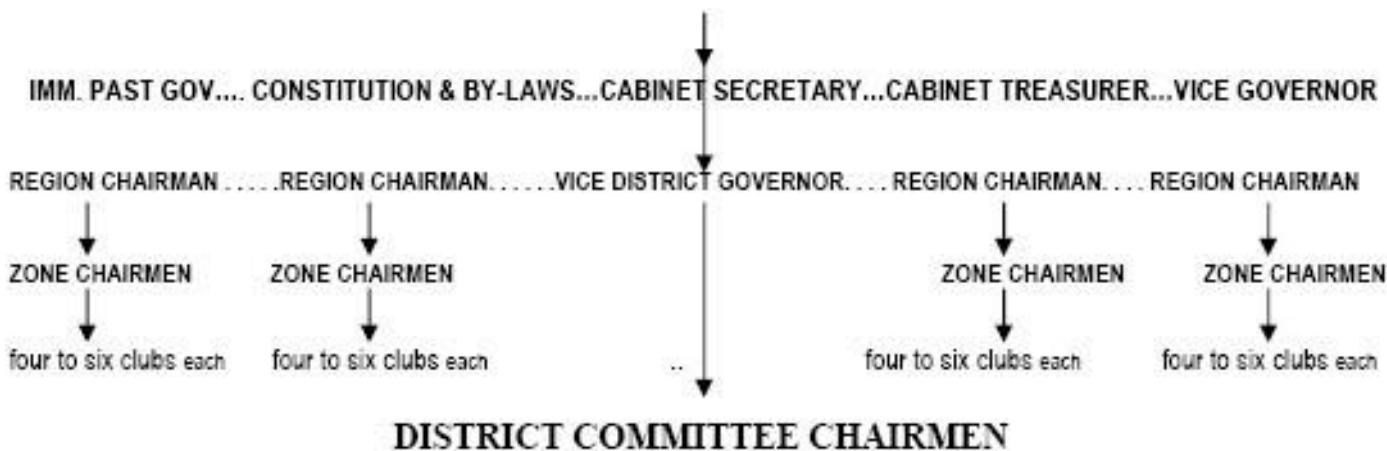
CABINET TREASURER: Prepares district budgets for administrative and project expenditures for the fiscal year. Manages all accounting and financial matters, Maintains the district account books and arranges annual audit to comply with the constitution.

REGION CHAIRPERSON: This position is optional depending on the number of clubs in the district. The region chairperson supervises the zone chairperson and has other responsibilities include the supervision of district committees and assisting the clubs with membership, extension and district projects such as Youth of the Year judging and inter club meetings etc.

ZONE CHAIRPERSON: These officers are probably the most important link the members and their clubs have with the organisation. They are usually appointed from immediate past club presidents who have demonstrated good leadership during their term as president and have the desire to become more involved outside the sphere of their own clubs' operations. They are required to visit the clubs in their zone and provide assistance to clubs in all matters. They are members of the district cabinet and are required to chair regular zone meetings as part of the district governor's advisory committee.

DISTRICT CHAIRPERSONS: These officers comprise the balance of the district cabinet and are appointed by the district governor to supervise and maintain the multiple district, district, and club projects with the assistance of the region and zone chairpersons. The number of chairpersons depends on the various activities and projects carried out in the district and these officers can be called upon to be speakers at clubs and assist clubs with these various activities. The district cabinet chart below shows how the various officers interact and complement the business of the district and its clubs.

DISTRICT GOVERNOR



DISTRICT COMMITTEE CHAIRMEN				
ADVENTURE PARK	CHILDRENS MOBILITY	CHRISTMAS CAKES	CONVENTION	CRIME WATCH
HEALTH & WELFARE	HEARING DOGS	LEOS	LICOLA VILLAGE	LIONESS
MEMBERSHIP	LEADERSHIP, ORIENTATION	NEWSLETTER EDITOR, P.R.	TWINNING	YOUTH EXCHANGE
YOUTH OF THE YEAR	LION MINTS	DRUG AWARENESS	EXTENSION	FORWARD
PLANNING				

STRUCTURE AT CLUB LEVEL:

Club Officer Roles (Note: The following information is meant to be a guide only and the roles may vary from club to club)

Club President

Lion Tamer * Imm. Past Pres. * Secretary * Treasurer * Tail Twister

1st. V.Pres. 2nd. V.Pres. 3rd. V.Pres

Membership Director

* Director (2yr) Director(1yr) Director(1yr) Director(2yr)

(Directors or Vice Presidents supervise committees)

Administrative Committees Activities and Project Committees

Finance
Membership
Programme
Constitution & By-Laws
Leadership Development
New Member Orientation

International Relations / Twinning

Youth Services
Leo Club
Parks & Gardens
Special Projects
Health & Welfare
Sight & Hearing
Conservation
Bulletin
Public Relations

etc, etc, etc.

PRESIDENT

Clubs create committees to suit their individual activities and club administrative requirements depending on club size.

THE COMMITTEE SYSTEM OF MANAGEMENT

Club programs and activities are originated and led by committees under the direction of a committee chairperson. The president generally appoints the chairperson and committee members. There are two general classifications of club committees: Administrative and Activities based. The Chairperson of each committee will call periodic meetings to plan and coordinate club functions and projects. They are supervised by the club directors and may often attend board meetings to report progress and make recommendations to the board. New members will be appointed to various committees according to their interests and talents. This ensures their interest in club projects, activities and programs and brings new ideas to the club. Committee meetings may be held before or after regular business meetings or on other occasions at the club meeting rooms or member’s homes.

Club Officer Roles

(Note: The following information is meant to be a guide only and the roles may vary from club to club)

OFFICERS AND BOARD OF DIRECTORS:

A Lions Club is governed by a board of directors, normally consisting of a president as chief executive officer, immediate past president, three vice presidents, a secretary, treasurer, a Lion Tamer, tail twister, four or more directors, and a membership director. Officers are elected annually for a term coinciding with the association's fiscal year (July 1 to June 30). Directors are elected for two-year terms. Meetings of the board are usually held once a month.

PRESIDENT: The President serves as the CEO and presides at all meetings of the club and the board. The president issues the call for regular and special meetings in accordance with the club's constitution and by-laws or procedures, plans the agenda and ensures that the status of each committee activity is reported. It is also the responsibility of the president to see that regular elections are duly called, noticed and held. The president cooperates with, and is an active member of, the district governor's advisory committee of the zone in which the club is located.

IMMEDIATE PAST PRESIDENT: The immediate past president, along with other past presidents, serves as official greeter of members and their guests at club meetings and represents the club in welcoming new people into the community served by the club.

VICE PRESIDENTS: In the event that the president should be unable to perform duties of office for any reason, the vice president next in rank occupies the position and performs the duties with the same authority as the president. Each vice president, under the direction of the president, oversees the functioning of various committees of the club.

SECRETARY: Under the supervision and direction of the president and board of directors, the secretary acts as a liaison officer between the club and both the district and International headquarters. Responsibilities of the secretary include submitting reports, maintaining club records and issuing financial statements to the club members.

TREASURER: The treasurer is responsible for all club financial matters. Duties include receiving all monies and paying club obligations, maintaining financial records, preparing and submitting financial statements and reports.

LION TAMER: The Lion Tamer serves as custodian of club property (such as banners, flags, gong and gavel etc.), serving as a sergeant at arms during meetings and distributing materials at meetings.

TAIL TWISTER: The Tail Twister serves to promote harmony, good fellowship and enthusiasm at club meetings through judicious imposition of fines on members, and with games and stunts to make meetings more enjoyable.

Membership Director (Club Care): The membership director serves as chairman of the membership committee. Responsibilities include development of membership growth programs, recruitment and retention strategies (Club Care) and preparation and conduct of orientation sessions for new members.

ELECTIONS: All club officers are elected annually. Directors however, are elected for two years. The process begins with nominations of club officers and directors in March. The president appoints a nominations committee and the candidates for club office are presented to the members at this nominations meeting. Nominations may be made from the floor. Elections are held in April and the successful candidates' term of office begins on July 1st. To ensure continuity in the quest for new members, the election of the membership committee is a little different. The club elects a 3-person membership committee which includes a vice chairperson and a chairperson who automatically becomes a director on the board.

After the first year, only the chairperson/director moves off the board and the vice chairperson moves up to chairperson/director. The remaining committee member becomes vice chairperson, and a new Lion is elected to fill the vacancy.

MEMBERSHIP

WHAT IT MEANS TO BE A LION: Lions are men and women dedicated to serving those in need, whether in their own community or around the world. Membership provides an opportunity to meet and work with other individuals in a spirit of fellowship, striving toward a common goal of helping those in need. Through their mutual concern of others, members have the opportunity to improve both their local and world communities and develop valuable personal and professional skills. New members are expected to give freely of their time and energy whenever possible. They are expected to attend club meetings regularly, be available for committee assignments, be knowledgeable about the aims and Purposes of Lions and to support their club officers. New Members are the 'lifeblood' of every Club. Many Club's membership numbers are slowly dwindling due to natural causes such as declining health, the passing of ageing Members, transfers to other areas, or resignations. Equally important as lending a hand to club service activities is participating in the growth of your Lions club.

Someone offered you the privilege of serving your community and it is your responsibility to share that privilege. Recruiting new members into your club ensures there will be a continual influx of enthusiastic members to share the load of serving those in need.

BENEFITS OF MEMBERSHIP:

No Lion may benefit financially from their membership of a Lions Club. There are, however, many personal rewards from Membership in a well-managed Lions, or Leo Club. You become part of a close-knit group of like-minded citizens who enjoy fellowship and have opportunities to learn leadership skills, make friends all over the country, and gain the satisfaction of accomplishing humanitarian assistance to the needy that could not be achieved as an individual. Your lapel badge can open many doors when travelling anywhere in the country. Fellow Lions family members are willing to assist in times of need or can welcome you into their homes or to Club meetings when abroad. Many long-term personal relationships between strangers have started simply because we share the affinity of our badge of service.

YOUR CLUB HISTORY

Every Lions Club has a sponsoring Lions Club. The sponsor Club finds suitable prospective members in that community and, with the assistance of the District Extension Chairperson, arranges for the 20 or more prospective members to assume the various Club Officer positions and conducts the new Club's formation meeting.

The new Club begins to carry out Service and Activity Projects under the watchful eye of a Guiding Lion from the sponsor Club to ensure they function properly according to the Lions Clubs Constitution. In due course, (usually 3 or 4 months after formation), the new club is presented with its Charter Certificate by the District Governor, at a formal dinner attended by the Sponsor Club and many Lions from other Clubs in the District and beyond.

The Members of the new Club are **Charter Members**. Does your Club still have any Charter Members? If so ask them about their Charter Night and to tell you about the Projects and Activities your Club has done over the Years.

WHICH LIONS CLUB SPONSORED YOUR CLUB? HOW LONG AGO?

The Yankalilla & District Lions Club was sponsored by the South Coast Lions Club (now known as the Victor Harbor & Port Elliot Lions Club) and was chartered in 1985. Clubs usually celebrate their Charter Anniversary with a special dinner each year.

Your club banner will probably have various patches, badges and items such as New Club Sponsor, Best Bulletin Award, Convention Host or District Governor Home Club, etc. These are awarded by your District usually for outstanding Club achievements. Ask your Club to explain them.

You may notice many of your fellow members wearing different badges and award pins on special occasions. Ask them about these pins and how they are awarded.

ATTENDANCE REQUIREMENTS AND AWARDS

Members are required to regularly attend their club meetings and to participate in Club activities, bearing in mind that family and work commitments take priority.

LION AT LARGE:

This special leave of absence can only be extended to members who, for health or other reason such as work commitments, are unable to attend meetings. This classification is only extended for good reason and is reviewed every 6 months. Members who have moved away permanently and do not take steps to transfer to a Lions Club in the new area may be dropped from membership.

AWARDS:

Lions may qualify for various awards, as recognition for a job well done. Some of these awards are:

- 100% President 100% Secretary 100% Treasurer
- President's Appreciation. Appreciation Certificates.
- Key Member awards.

KEY MEMBER AWARDS:

Membership keys are awarded to Lions who introduce new members into the Club and are issued after the new member has stayed in the club for one year and a day.

Keys are numbered 2, 5, 10, 15, etc, in increments of 5. These prestigious awards recognise the key people in our organization, those who are building our clubs.

"Key" is the magical word in a sense, for it is an instrument to open a closed door, and because of its' deep significance, is presented to our key Lions who have accepted the challenge to strengthen our Clubs and the Association.

* * * * *

FACTS AND FIGURES

(Where does my Membership dollar go?)

Membership of a Lions club is not expensive when compared to other groups, sporting clubs, and the like, but this will vary depending on the structure of your club. Your annual dues do not include meal or drinks costs at dinner meetings and social events but there is no requirement that members must eat or drink at these functions.

When a member first joins a club there is a joining fee set by the Club to cover the International fee for new members, new member kit and dinner badge etc. The amount of the joining fee will vary between Clubs.

Yearly dues will vary between clubs, this covers International Dues, Multiple District (Australia) dues which include personal and public liability insurance, Australian Lion magazine subscription, Multiple District Directory, etc. District dues which include administration expenses (postage, printing of district newsletter, District Convention administration costs, District Officer manuals etc,) and finally, club administration expenses including printing and postage, fidelity bonding for treasurer and club officers, club newsletter, regalia, etc.

Each club is billed for these dues according to the number of members in the club and the amount levied by Multiple District and District is directly related to the overall number of Lions in the respective areas. Therefore, the more Lions, the cheaper the per capita charge. **Let's all find more members to keep our dues down!**

Unfinancial members cost us all and they may be dropped from membership for non-payment of dues.

There are other expenses a club may have to cover such as fund-raising equipment insurance, voluntary levies for International,

Multiple District and District projects but these are usually met from the club's activities account.

Each club will have at least two accounts. An Administration account, which is funded by members' dues and by subsidies from club social events, and an Activity account that is funded from public moneys or government grants and **on no account can these monies go to the benefit of the members!**

INITIALS AND ABBREVIATIONS

The following acronyms are often used by Lions and are found in many internal Lions publications and reports. They can be confusing to new Lions.

ACRONYM	MEANING
ALF	Australian Lions Foundation provides help and assistance for public relief, emergency aid and community welfare for persons in necessitous circumstances in Australia. The Foundation provides financial assistance and support, in times of disasters/emergencies and for community welfare projects.
MD201	Multiple District of Australia
ALCMF	Australian Lions Childrens' Mobility Foundation empowers children who cannot walk unassisted, to reach their potential by facilitating the funding of walking and other mobility aids that get kids out of their wheelchairs and onto their feet so that they are able to walk, explore, play, work and socialize. This makes them stronger and healthier – physically, emotionally and mentally.
ALWF	Australian Lions Wellbeing Foundation (previously the Australian Lions Drug Awareness Foundation, ALDAF) delivers health and wellbeing information to schools and communities across Australia aiming to help create happier, healthier and safer communities through their range of projects and resources.
CAB SEC	Cabinet Secretary
CC	Council Chairperson (Multiple District)
DC	District Chairperson
DG	District Governor
ID	International Director
IPDG	Immediate Past District Governor
LCI	Lions Clubs International
LCIF	Lions Clubs International Foundation is similar to ALF, but provides grants for emergency disaster relief and major building projects worldwide
LEHP	Lions Eye Health Project
MD	Multiple District
MJF	Melvin Jones Fellow is an award purchased from LCI for US\$1000, bestowed on individuals for significant service to Lions or their communities and a means of funding the International Foundation.

PCC	Past Council Chairperson
PDG	Past District Governor
PID	Past International Director
DISTRICTS	Generally C: South Australia N: New South Wales Q: Queensland T: Tasmania V: Victoria W: Western Australia.
VDG	Vice District Governor
VDGE	Vice Governor Elect
YOTY	Youth of the Year program encourages and fosters leadership skills in students approaching the end of their high school years, bringing forth the next generation of outstanding young Australians, by emphasizing qualities like contribution to the community and school, public speaking, academic skills, sporting and cultural involvements.
ZC	Zone Chairperson

There may be other acronyms applied to projects, activities, or Officers in your District. If in doubt, please ask your President or Secretary.

LIONESSE CLUBS

Prior to 1975 almost all Lions Clubs enlisted the support of their Lions Ladies in the form of auxiliaries. These groups of ladies assisted their partners on Lions projects and raised funds with other activities to support the Lions Club. They could not however, have sole control over those funds, and they could not invite any other citizens to join them. Lioness Clubs were introduced as a project of their sponsoring Lions Club and were able to invite others to join them. They were also able to run their own Administration and Activities bank accounts and disperse those funds to needy causes of their choosing. They operated under the Constitution of Lions Clubs International. Their motto, "We Serve Too". In 2021, Lions Clubs International declared Lioness Clubs would no longer be recognized by the Association so many became Lions Clubs.

LEO CLUBS: Leo Clubs are a project of a sponsoring Lions Club and provide an opportunity for young people between the ages of 15 and 28 to become better citizens, to run projects and activities for community service and to build their character through fellowship and social gatherings. Their meetings and activities are supervised by their sponsor club.

LEO stands for Leadership, Experience and Opportunity. They may be formed in the Community, Secondary Schools, Colleges, Church groups etc. Some Leos go on to become Lions.

CONVENTIONS

There are three Conventions held annually and these are a great opportunity for Lions to meet other Lions, exchange ideas, and see the policies and programs being discussed and formulated. Some officers are elected by delegates for the ensuing year and social functions and fellowship makes attendance a great experience.

INTERNATIONAL CONVENTION:

Held in June or early July, it constitutes the Annual General Meeting of the Association where voting is taken on constitutional amendments, election of board members, seminars, business sessions and the parade of nations. This procession is a march of all the delegates and Lions from all over the world and takes many hours to pass one point. It truly is a great experience to see the colourful displays and uniforms.

MULTIPLE DISTRICT CONVENTION:

Held in May each year in a Capital City or major Provincial City in Australia, this event is also a great experience. The Changeover of District Governors and election of Council Chairperson together with seminars, forums and social events are conducted over four days. Many lasting friendships with Lions from all over Australia can be made at these annual events.

DISTRICT CONVENTION: (Note: Program differs between districts)

This meeting is very similar to the MD Convention. The District Governor and Vice District Governors are elected, district projects and activities are discussed, and awards are made to Clubs.

Conducted over a weekend, the Convention format usually is:

Friday: evening with a flag raising ceremony or procession, opening ceremony, entertainment and an informal reception where everybody meets and makes new friends.

Saturday: business session, forum, lunch, followed by a keynote speaker. Partners' tour and a dinner dance or ball in the evening.

Sunday: Remembrance ceremony, business and reports, guest speaker and presentation, followed by a wind-up BBQ lunch and goodbyes.

USEFUL INFORMATION (and where to find it)

There are many avenues for you to get information about Lions and listed below are some of them.

Websites:

LCI <http://www.lionsclubs.org>

MD201 <http://lionsclubs.org.au>

District 201C2 <https://www.lions201c2.org.au>

ALWF <https://alwf.org.au>

ALF <https://alf.org.au>

Hearing Dogs <https://lionshearingdogs.com.au>

LEOs <http://www.lionsclubs.org.au/leos>

Lions Quest <https://www.lions-quest.org>

Mobility Found <https://alcmf.lions.org.au>

Youth Exchange <https://lionsclubs.org.au/ourprograms/youth-opportunities/youth-exchange-program/>

Youth of the Year <https://lionsclubs.org.au/our-programs/youth-opportunities/youth-of-the-year>

The Multiple District 201 Australian Lions Directory is issued to all Lions from their Club. Available in hard copy or electronically and paid for from your annual dues. Lists all Australian Clubs, where and when they meet and contact details, District and Multiple District Officers and contacts.

Brochures, posters and information on many of the various Multiple District projects and activities of Lions are available from Newcastle Office and/or your District Chairpersons. They are only a phone call or email away and are very willing to assist with any queries.

RESPONSIBILITIES OF A SPONSOR

1. Be a sponsoring mentor for the new Lion
2. Make the new member feel welcome
3. Introduce the new member to all Club members
4. Provide the new member with information about the Club, its officers, Constitution & Code of Conduct
5. Be ready and willing to answer any questions that the new member may have
6. Encourage the new member to discuss any problems and offer possible solutions
7. Assist the new member in developing into an outstanding Lion

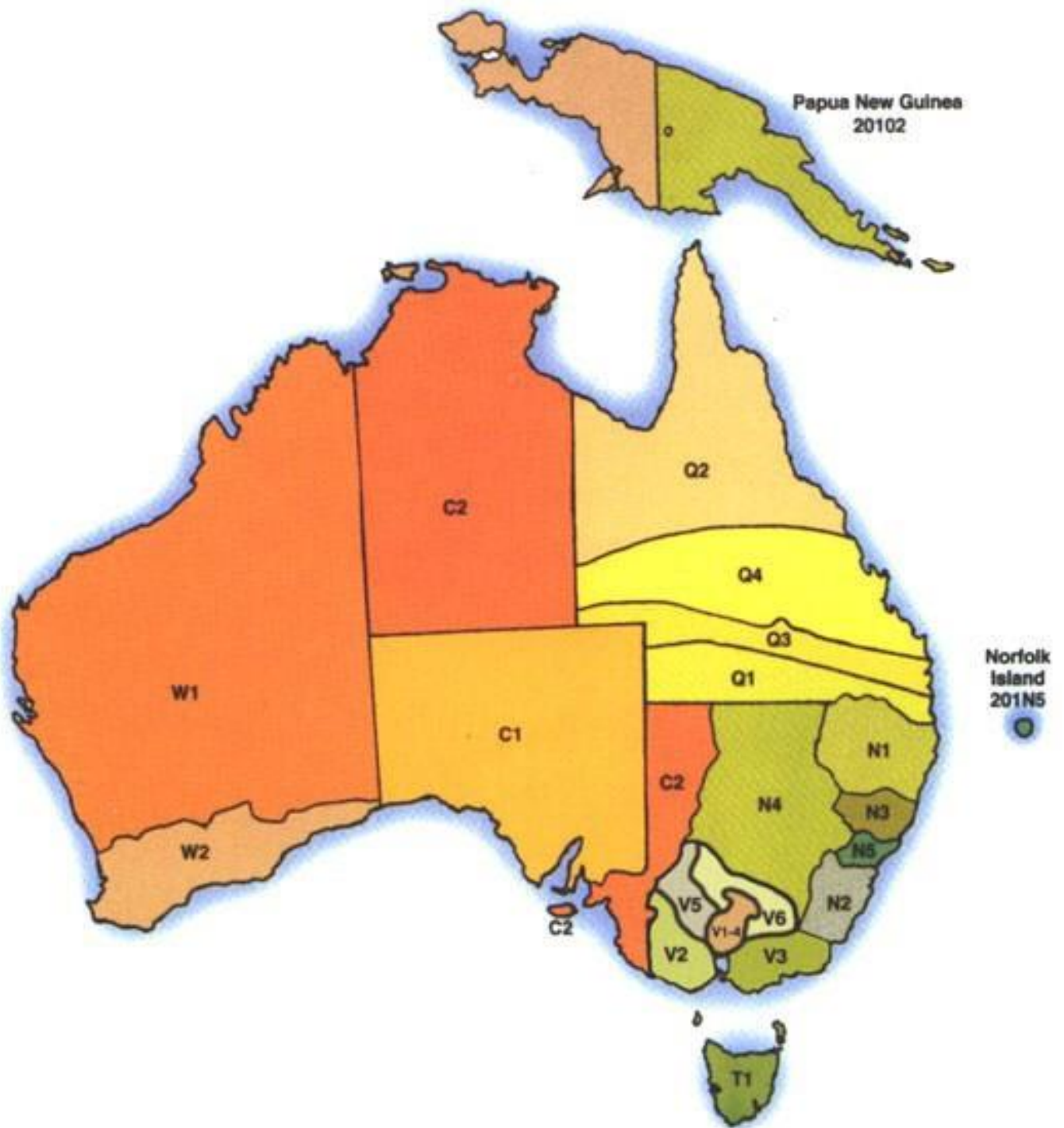
PROSPECTIVE MEMBERS

ARTICLE III Membership

Section 1. ELIGIBILITY FOR CLUB MEMBERSHIP. Subject to the provisions of Article I of the by-laws, any person of legal majority and good moral character and good reputation in their community, may be granted membership in this Lions Club.

Section 2. MEMBERSHIP BY INVITATION. Membership in this Lions Club shall be acquired by invitation only. Nominations shall be made by a member in good standing who shall act as sponsor, and be submitted to the membership chairperson or the Club secretary, who, after investigation by the membership committee, shall submit the name to the board of directors. If approved by a majority of said board, the prospect may then be invited to become a member of this Club. A properly filled out membership form duly signed, as well as the entrance fee and dues, must be received by the secretary before the member is reported to and officially recognized by the Association as a Lions member.

LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 201



The Yankalilla & District Lions Club is in District 201 C2 which includes the Northern Territory, most of South Australia, and small parts of Victoria & NSW.

ABOUT THE YANKALILLA & DISTRICT LIONS CLUB

On the first Monday in each month (except January) the Club holds a social dinner meeting at the Yankalilla Golf Clubrooms, starting at 7:30pm with a meal cost of \$12 and featuring a guest speaker. Lions' partners are welcome to attend the dinner meetings. On the second Monday in each month, the Club's board meeting, for board members only, is held. On the third Monday in each month, the Club holds a work meeting at the Yankalilla Golf Clubrooms, starting at 7:30pm. Business is carried out within three committees – community service, fundraising and finance & administration. A light supper usually follows a work meeting.

Some regular Club activities and projects:

Hire out marquees, including erection and pulldown for various events across the Fleurieu.

Hire out and cook BBQs for a wide range of organisations and events, using our own mobile BBQ trailer.

Clean up elderly persons' gardens.

The Lions Book Shed opens three days a week and is a very successful fundraiser.

Assist the youth in our community, including supporting various programs at local schools.

Sell raffle tickets, Lions mints, Lions fruit cakes and puddings, and bingo tickets as fundraisers.

Support the Yankalilla museum, financially and with working bees.

Newspapers are collected from our community sheds at Cape Jervis, Inman Valley, Myponga, and Second Valley and stored in our shed at Yankalilla ready to sell to a company that uses them to revegetate roadsides.

Some of our members who like knitting, make beanies etc to donate to people with cancer or the homeless.

Our four-wheel-drive tag-along tours are popular with motoring clubs and are usually run in October.

Where there is a need, there is a Lion

One more member in our Club gives two more hands to do service within our community

Policy Statement

Under the Constitution of Multiple District 201 of Lions Clubs Inc.

“Membership of the Multiple District shall be deemed to constitute an acknowledgement that each Lions Club and its members accept and shall observe the Code of Conduct from time to time in force as adopted by the Council.”

Members should be advised of the Code of conduct and acceptance of its terms should feature as part of the new Lions induction to the club.

1. Introduction

Our Code of Conduct represents the culture we strive to have, and it provides a shared understanding and expectation of the way we behave as individuals, towards each other, our members, clients, donors, partners, and other supporters.

2. Purpose and Scope

The Code supplements our legal obligations in areas such as Occupational Health and Safety, Equal Opportunity, and Privacy. It applies to all Lions members’ staff and associate volunteers – we help our communities through service.

This code is intended to be used by members of Lions Clubs in determining what is right and proper in their actions.

This code outlines the "Standards of Conduct" that apply to all members of Lions Clubs International. This code of conduct is to be read in conjunction with the Lions International Ethics and Purposes.

All members of Lions Clubs are "Volunteers" and are involved with Volunteer work for the benefit of the community. In the provision of these services, the public are entitled to expect that all members of Lions Clubs will:

- conduct themselves and discharge their responsibilities with professionalism and integrity;
- observe fairness and equity in their dealings with the public and other members;
- comply with, and be seen to act within the spirit and letter of the law; and
- act in the public interest and give priority to duties and obligations.

It is essential that members of Lions Clubs have a clear understanding of their role as "Volunteers" and of the standards expected of them whilst dealing with members of the community.

This code seeks to:

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- inform all members of Lions Clubs of the standards of conduct expected of them,
- ensure that embarrassment is not brought upon Lions Clubs or its membership because of a lack of understanding of Lions Clubs standards of conduct; and
- promote a positive image of Lions Clubs and members.
- At all times under the provisions of this code members are expected to conduct themselves in a manner that does not discredit:
- the individual member, having regard to their official position held within the Lions Clubs; or
- the reputation of Lions Clubs.

3. An Explanation of Lions Purposes and Ethics

Lions Club members in Australia and their volunteers are united by our Purposes and Ethics

Our Purposes and Ethic are the principle elements that bring us together. Underpinning this is an expected Code of Conduct that states who we are and how we conduct ourselves in our work on behalf of Lions International and in situations where we are recognised as a spokesperson or representative of our Lions Clubs.

Our Purposes and Ethics are the rules, or standards of conduct, that Lions Clubs International imposes in respect of the rights and interests of its members; so that they recognise the fundamental moral principles that underpin every decision and action that a Lions member may make.

Lions Purposes and Ethics seek to impose a culture of:

- Humanity
- Non-Political Behaviour
- Neutrality
- Independence
- Voluntary Service
- Unity and,
- Universality.

4. Code of Conduct – An Explanation

4.1 The Lions Purposes and Ethics

Lions are bound by their Lions Purposes and Ethics that under-pin this code. The Purposes and Ethics distinguish us from other organisations and hence distinguish our Code from other codes. Specifically, the principles of Humanity, Non Politics and Independence characterise the way we work to serve through our programs and promote our values. These Purposes and Ethics apply to our behaviour and interaction with each other.

Each Lion Can Demonstrate this by:

- upholding the human dignity of every person at all times through protecting the life and health of others and by promoting mutual understanding, friendship and cooperation

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- ensuring their actions are guided by the needs of vulnerable people and by not discriminating on the basis of nationality, race, culture, gender, sexual orientation, religious beliefs, social background, disability, family status, marital status, age or political opinions
- not taking sides in hostilities or engaging publicly in controversies of a political, racial, religious, or ideological nature
- acting at all times in accordance with the principles of Lions and the laws of the country in which they work.

4.2 Respect

Lions should genuinely acknowledge and respect each other's individual values, beliefs, efforts, and ideas

Each Lion Can Demonstrate this by:

- valuing and acknowledging the opinions and contributions of everyone
- treating everyone fairly, courteously and with respect
- contributing to dialogue and discussion in a constructive manner
- ensuring the way, they work promotes trust among others
- using language which is respectful to clients, the community and others
- abstaining from all forms of unacceptable or unlawful behaviour such as discrimination, harassment, bullying and victimisation.

4.3 Integrity

Lions should maintain high standards of integrity and be conscientious in their approach to work.

Each Lion Can Demonstrate this by:

- conducting themselves honestly, reliably and without favouritism
- not engaging in fraudulent or criminal behaviour, bribery, or other unlawful conduct
- being transparent in their decision making
- providing constructive feedback to others in an honest and respectful way
- appropriately disclosing or mitigating a real or potential conflict of interest
- ensuring my actions and decisions are in the best interests of Lions.
- refraining from financially or sexually exploiting Lions clients including children and other vulnerable people and promptly acting on any reasonable suspicion that exploitation is occurring
- accurately recording and reporting Lions information

4.4 Empowerment

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Lions should collaborate with the aim of empowering each other to be the best that we can be.

Each Lion Can Demonstrate this by:

- working collaboratively with others and to the best of their ability
- sharing information and acting in good faith
- developing, maintaining, and using their skills and capabilities and those of others
- providing support to their team members to help achieve common goals
- generating and supporting innovative ideas to improve their work
- recognising the importance of fun and enjoyment in the workplace

4.5 Accountability

Each Lion should acknowledge and assume responsibility for their own actions and personal behaviour and know that they are entitled to expect the same from others.

Each Lion Can Demonstrate this by:

- acknowledging that they are responsible for behaving in accordance with the Lions Purposes and Ethics, relevant laws, Lions International policies and this Code
- only making commitments they know they can fulfil, and following through on them
- taking responsibility for their work and performance
- raising a perceived breach of the Code in good faith
- not victimising anyone for raising a breach in good faith
- ensuring their expectations of others are reasonable, clear, and understood
- recognising good performance and addressing performance shortfalls quickly, directly, fairly, and openly
- respecting and protecting the physical and intellectual property of Lions.
- ensuring appropriate use of resources with consideration for greatest need and reducing waste and duplication.

4.6 Representation

Each member or volunteer should represent Lions in a way that respects the Lions Purposes and Ethics and promotes confidence in the organisation. This includes representing Lions while at work, when publicly displaying a connection to Lions (for example wearing t-shirts, pins or writing on letterhead) and in situations where they are recognised as a spokesperson or representative of Lions.

Each Lion Can Demonstrate this by:



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- being mindful at all times (including outside work activity) that their actions can impact the reputation of Lions and the people they assist
- refraining from party political actions while publicly representing Lions
- acting in a way that does not harm the reputation of Lions
- ensuring the correct use of the Lions emblem
- only making comments in the media on behalf of Lions when authorised
- accepting gifts only when they are confident they are of token value, are genuinely offered in the spirit of goodwill, and where the giver is not seeking favoured treatment
- dressing in an appropriate manner when conducting Lions business.

4.7 Champion

Each Lion should champion and stand up for Lions policies and procedures and comply with the laws of the country in which they work.

Each Lion Can Demonstrate this by:

- Actively supporting the safety, health and wellbeing of all Lions members and others they interact with.
- Protecting the privacy and confidentiality of Lions as an organisation, its members, staff, clients, partners and other supporters.
- Actively supporting, encouraging, and promoting diversity in the workplace.
- Understanding that many of our policies provide guidance on the way we treat each other, including the Equal Opportunity, Complaints and Grievance, Disciplinary Action, Occupational Health and Safety, Privacy, Protecting Children and Young People, Drugs and Alcohol, Diversity and Whistle-blower Policies, or Acts in each State or Territory.

5. Breaches of Standards of Conduct

All members are to familiarise themselves with this code and ensure that its provisions are observed. Members should be aware that failure to comply with standards of conduct outlined in the code, without valid reason, will be addressed by the Executive of their individual club or if a satisfactory resolution is not achieved by the District Governor, Constitutional By-Laws Chairperson of their District or an appointed committee.

6. Determination of Conduct

Determining whether a member's conduct, is right and proper in terms of this code requires examination of:

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- the nature of the conduct exhibited; and
- the context in which the conduct takes place.

7. Responsibility to Community, Government and Law

Members are to act in good faith, in accordance with both the spirit and the letter of the law and in the best interests of the community.

All members of Lions Clubs have responsibilities towards the government of the day and are to ensure political neutrality in all decisions regardless of which political party or parties are in office.

7.1 Public Comment

Lions Clubs acknowledge that members have a right to make public comment and enter into public debate on political, community and social issues in a private capacity.

There are circumstances where public comment or debate by members is not acceptable. These include circumstances where:

- a public comment made in a private capacity may give rise to a public perception that it is in some way an official comment of Lions Clubs,
- a member is directly involved in advising on or directing the implementation or administration of government policy, and the public comment would compromise the member's ability to do so;
- a public comment amounts to improper criticism of the Government
- a public comment amounts to an unwarranted personal attack on the character or integrity of another member or person.

7.2 Political Activity

Members have the same right as any other citizen to freedom of political views and association. However, any political activity by members is to be conducted in a private capacity.

7.3 Lawful Directions

Members are to obey any lawful direction, instruction or order given by any member or person authorised by law to do so.

7.4 Conflict of Interests

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Members of Lions Clubs are expected to perform their duties in such a manner that public confidence and trust in the integrity, objectivity and impartiality of Lions Clubs is paramount.

7.5 Personal Conduct

At all times, members are to act and be seen to act properly and in accordance with both the spirit and the letter of the law and the terms of this code of conduct.

7.6 Use of Alcohol and Other Drugs

Members are to ensure that the consumption of alcohol or other drugs does not adversely affect the performance of their volunteer duties.

7.7 Influence to Secure Advantage

Members shall not use the influence of their powers or position, or the influence of any other person to obtain improperly, any appointment, advancement, decision or other advantage, either personally or on behalf of another.

7.8 Conduct Towards Members and Other Persons

In the course of their functions, and in particular when exercising discretionary powers, members are to:

- I. treat all persons with respect and dignity and in a reasonable, equitable and fair manner;
- II. not intimidate, engage in sexual or other forms of harassment, unlawfully discriminate or otherwise abuse any person;
- III. observe merit in selection processes;
- IV. safeguard privacy and confidentiality of matters of a personal nature relating to other members of Lions Clubs;
- V. adhere to the principles of natural justice;
- VI. adhere to management principles and practices which foster the rights, and wellbeing of members and encourage access to volunteer assistance and development schemes;
- VII. ensure subordinates are set equitable and fair workloads;
- VIII. not inappropriately distract other members of Lions Clubs from carrying out their duties;
- IX. not allow personal relationships to adversely affect their volunteer performance or that of other members; and
- X. not induce other members to breach this code.
- XI. Demonstrate a high degree of individual responsibility.

7.9 Lions Conduct When Working With Children



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Lions Australia is a highly respected organisation through its excellent work in the community and overseas projects. Its logo is highly recognisable and our members are often seen in the wider community performing much needed beneficial tasks and as members we are proud of our achievements. Given this, it is important for both our members and the community to maintain confidence in our activities. A significant part of maintaining this confidence is for all members to adhere to a Code of Conduct. Therefore the following are reasonable expectations we put on ourselves when working with children.

Lion members and volunteers shall:-

- I. At all times whilst at a youth camp or other Lions organised youth events wear a Lions Identification Badge or Passes or lanyards.
- II. At all times we will take all reasonable steps to protect children and young people in our care.
- III. Not develop a relationship with child or young person that could be misconstrued as grooming behaviour by others.
- IV. Not develop a relationship with a child or young person that could threaten the child or young person's safety or wellbeing.
- V. Will not disclose children or persons private information other than within the obligations of the Child Safe Policy.
- VI. Be accepting of all children and young people in our care regardless of their ethnicity, religious beliefs, or gender identification.
- VII. Always treat children and young people in our care with respect.
- VIII. Always act in accordance with Lions Australia child Safe policy.
- IX. Never offer alcohol or illicit drugs of any kind to a child or young person.
- X. Never be under the influence of alcohol or illicit drugs whilst in the position of care or responsibility of a child or young person. (continued overleaf)
- XI. Never expose children or young people to pornographic material from any medium.
- XII. Always know where the child or young person is when in your charge.
- XIII. Never intimidate a child or young person through tone of voice or verbally abusive language.
- XIV. Report any breach of the code of conduct through the Lions Feedback and Enquiries form located on the website here. Keep in touch/feedback.
- XV. Uphold, respect, and protect those members and volunteers who in good faith report a breach of this code.
- XVI. Any breach of the Child Safe Policy may result in action by the Lions club to restrict the member's activities, suspend or cancel their membership.

8. Conclusion

This code of conduct has been developed to outline the ethics, principles, associated obligations and standards of conduct that apply to all members of Lions Clubs. For the code to be ultimately viewed



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by Lions Clubs and the community as an effective document, members need to view and utilise it in line with the following statement:

This code is intended to be used by members of Lions Clubs in determining what is right and proper in their actions.

Lions Australia will make the Code of Conduct available to clubs on the Lions Australia website.

Table of Revisions

REV #	Date	Description of Change
No.1	Sept 2018	Council adopted this Code of Conduct for use by the Multiple District, Districts and Clubs
No.2	May 2019	Numbering error corrected
No.3	June 2019	Revision table added
No.4	Sept 2019	Reference to the Lions Australia Child Safe Policy added
No.5	Dec 2019	Updated formatting
No.6	Feb 2022	Amended Code of Conduct with respect to Child Safe policy. Removed reference to summary version.
No.7	Nov 2022	Reformatted for easier printing.



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